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MASON TRANSIT AUTHORITY

The attached minutes of the Mason Transit Authority regular meeting held on the 15th day of March, 2022 were approved by the Mason Transit Authority Board, by motion, on this 19th day of April, 2022.

DocuSigned by:
Sandy Tarzwell
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Sandy Tarzwell, Chair

DocuSigned by:
John Campbell
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John Campbell, Vice Chair

DocuSigned by:
Cyndy Brehmeyer
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Cyndy Brehmeyer, Authority Member

DocuSigned by:
Wes Martin
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Wes Martin, Authority Member

DocuSigned by:
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Randy Neatherlin, Authority Member

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Eric Onisko, Authority Member

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John Sheridan
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John Sheridan, Authority Member

DocuSigned by:
Kevin Shutty
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Kevin Shutty, Authority Member

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Sharon Trask
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Sharon Trask, Authority Member

ATTEST: DocuSigned by:
Tracy Becht
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Tracy Becht, Clerk of the Board

DATE: 4/25/2022

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Mason Transit Authority
Minutes of the Regular Board Meeting
March 15, 2022
Virtually and at
Transit-Community Center Conference Room
601 West Franklin Street
Shelton

OPENING PROTOCOL
CALL TO ORDER: 4:01 p.m.

ROLL CALL AND DETERMINATION OF QUORUM
Authority Voting Board Members Present Virtually via WebEx: Sandy Tarzwell, Chair; John Campbell, Vice-Chair; Wes Martin, Randy Neatherlin, Eric Onisko, John Sheridan, Kevin Shutty and Sharon Trask.
Authority Voting Board Member Present in Person: Cyndy Brehmeyer
Quorum met.

Authority Non-voting Board Member Present Virtually: Zachary Collins, Business Representative, IAM and AW, District Lodge 160.

Citizen Advisor to the Board Present in Person: John Piety

MTA Staff present at T-CC: Amy Asher, General Manager; Jason Rowe, Operations Manager; Tracy Becht, Clerk of the Authority Board and Tyler Hildebrandt, Technical Support Analyst.

Others Present via WebEx: Robert Johnson, Legal Counsel; Elizabeth Safsten of WSDOT

PUBLIC COMMENT – **None** (Matt Baide of the Shelton-Mason County Journal as member of the public in attendance in person and no members of the public attended virtually).

ACCEPTANCE OF AGENDA

Moved that the agenda for the March 15, 2022 Mason Transit Authority (MTA) regular board meeting be approved. **Shutty/Onisko. Motion carried.**

5. **CONSENT AGENDA**

Moved to approve Consent Agenda items 1 and 2 as follows:

A. Minutes of the MTA regular Board meeting of February 15, 2022.
B. Payments of February 15, 2022 through March 10, 2022 financial obligations on checks#36120 through 36225, as presented for a total of $592,789.83.

Shutty/Campbell. Motion carried.

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6. **ACTION ITEMS – UNFINISHED BUSINESS** [None].

ACTION ITEMS - NEW BUSINESS:

A. **Interlocal Agreement with the City of Shelton for Bus Stop at Pacific Ct**. Prior to discussion of the matter, Board Member Onisko recused himself from the discussion and vote. Ms. Asher, General Manager, described the project and that MTA included in its Board approved capital budget costs associated with this project. Chair Tarzwell asked if this project was similar to the library pullout, to which Ms. Asher affirmed that this project is similar. **Moved** that the Mason Transit Authority Board approve Resolution No. 2022-05 that approves the Interlocal Agreement between Mason Transit Authority and the City of Shelton relating to the bus pullout at Pacific Ct. and authorizes the General Manager to sign the Interlocal Agreement. **Trask/Neatherlin. Motion carried.**

B. **Location of MTA April Board Meeting.** Ms. Asher explained that due to various delays, the Belfair P&R building would not be ready for the April meeting. Staff explored the possibility of holding it at other areas, with the Port of Allyn indicating its conference room was available. Ms. Asher indicated that if the Board desired to meet in a hybrid format, she recommended the T-CC as it has the necessary technology. Additionally, Rob Johnson, Legal Counsel, stated that on March 12, 2022, the Department of Health stated that it was up to the local jurisdiction to determine whether it was necessary to have a social distancing standard. MTA is required to adhere to TSA (federal) requirements regarding mask mandates, but TSA has no social distancing mandate and it would be up to the MTA Board or General Manager to determine whether social distancing would be necessary. **Moved** that MTA hold its April 19, 2022 meeting at the Transit-Community Center and hold the July 19, 2022 meeting in the Belfair Park & Ride facility**. Neatherlin/Campbell. Motion carried.**

7. **STAFF REPORTS:**

Ms. Asher briefly highlighted the following items:

- MTA received its final sales tax revenue for 2021 and it was 15% above 2020.
- Staff Changes:
    - Jason Rowe has been promoted to be the new Operations Manager. Jason has been with MTA since 2013; has a thorough understanding of MTA's service; and has played a key role in the bus technology development in recent years. Most recently, Jason and Dan Sharp, MTA's new Operations Coordinator, have been working together on a QR code to be installed at all shelters so that when scanned, all service routes and times will be viewable.
    - Paul Bolte will be joining MTA on April 4 as the new Facilities and Fleet Maintenance Manager and comes from Around the Sound Transportation.
- The State legislature recently passed the "Move Ahead Washington" package containing more than $3B to be distributed over 16 years and is part of the climate commitment of which MTA is expected to be a recipient.
- The community meetings are beginning to be held in person.
- Ms. Asher anticipates an uptick in ridership as the cost of gas approaches $5/gal.

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- The State just renegotiated its fuel contracts, so Ms. Asher will be reaching out to discuss and will report back to the Board.

8. **COMMENTS BY BOARD:**
   - Board Member Neatherlin shared the praise he received from members of TIP CAP in which they shared their enthusiasm of working with Ms. Asher and that she has a wonderful wealth of knowledge.
   - Board Chair Tarzwell congratulated Jason Rowe on his promotion and looks forward to working with him.
   - Vice Chair Campbell is looking forward to the July Board meeting and to the celebration and ribbon cutting.
   - Board member Neatherlin has been receiving inquiries as to whether or not the Belfair P&R facility will be available for public use. Ms. Asher responded that staffing may be an issue as it is not staffed similarly to the Transit-Community Center.

Moved that the meeting be adjourned.

ADJOURNED 4:34 p.m.

UPCOMING MEETING

BOARD MEETING

Mason Transit Authority
Special Meeting
April 19, 2022 at 4:00 PM
On-line via WebEx and in person at:
Transit-Community Center Conference Room
601 West Franklin Street
Shelton